

ADVANTAGE HOPE BOARD MEETING MINUTES

January 19, 2023 – District of Hope Council Chambers, Hope

Called to order: 7:00pm

Attended: Tannis Hendriks, Martin Hendriks, Tanya Seltenrich, John Fortoloczky, Dean Lin, Scott Medlock, Jeff Kohlman, Sarah Brown

2. Motion to approve Jan 19, 2023 agenda – *Moved, seconded - APPROVED*

3. Adoption of minutes Sept 22, 2022 meeting – last meeting of 2022, no meeting minutes to review or adopt. Struck off agenda.

4. Land Acknowledgement

5. Delegations/board member introductions

6. Business from previous minutes: none

7. Committee and board reports

a. Finance committee

i. Suggested motion: that the 2023 budget be approved as presented

Moved, seconded - APPROVED

ii. Suggested motion: that the Oct 2022 financials be approved as presented

Moved, seconded - APPROVED

iii. Suggested motion: that the Nov 2022 financials be approved as presented

Moved, seconded - APPROVED

iv. Suggested motion: that the Dec 2022 financials be approved as presented

Moved, seconded - APPROVED

b. Policy & procedure review committee – no report

c. Board recruitment and orientation committee – no report

d. MRDT representative (Margaret Stubson) – no report

e. Communications strategy committee – no report

f. Operations Representative & Executive Director Liaison – no report

g. Board reports – no board reports

8. Other business

a. Committee appointments for listed committees and hiring committee for Executive Director
Hiring committee for Executive Director: John Fortoloczky, Dean Lin

Moved, seconded - APPROVED

Finance committee appointment: Scott Medlock, Jeff Kohlman

Moved, seconded - APPROVED

Policy & procedure review committee: Tannis Hendriks, Tanya Seltenrich

Moved, seconded - APPROVED

Board recruitment and orientation committee: Tanya Seltenrich, Dean Lin

Note from Sarah: board can be comprised of up to 11 board members + 1 (Sto:lo representative)

Moved, seconded - APPROVED

MRDT representative (Margaret Stubson)

- She is away travelling; still going to be the MRDT rep; can wait for her, nothing needed in the meantime for this committee

Communications strategy committee

- Tannis Hendriks offered

- To be assigned at future meeting

Operations Representative & Executive Director Liaison

- To be assigned at future meeting

b. Downtown revitalization plan (two AH board members needed): Tannis Hendriks, Martin Hendriks nominated themselves

Moved, seconded - APPROVED

*copies of Downtown Revitalization Plan Proposal submitted to board members for review

9. Discussion period

- Member stated that the appointment of board chair and secretary should happen asap as they are key positions; board proceeded to fill these positions.

Secretary: Tannis Hendriks

Moved, seconded - APPROVED

Chair: Tanya Seltenrich

Moved, seconded - APPROVED

Vice Chair: Martin Hendriks
Moved, seconded - APPROVED

Treasurers (temporary - for signing authority): Martin Hendriks, Tanya Seltenrich
Moved, seconded - APPROVED

Discussion:

Member came into meeting feeling little out-of-the-loop, and concerned about participation; leaving feeling encouraged and excited to see new faces and level of engagement/participation.

Tanya was acknowledged for getting us altogether and all her hard work; Operations manager was also thanked for extra work being done in absence of an ED.

AGM announcement to come; waiting for assignment of auditor; budget of up to \$10k for auditing allocated and paid for by HBDS; will District Council allow for an engagement review rather than audit? (Chris Kelly might be able to do the review, but doesn't want to do the full audit); When is the deadline to file the audit report? Answer: AGM ideally will happen in May, but June is more realistic. Need audit report (or review) for presentation at AGM.

Next meeting: Feb 16, 2023; finance committee meeting is at 6:30pm; board meeting starts at 7:00pm.

Recommendation that remuneration for Executive Director position should be reviewed – what is the full annual salary? Answer: Not entirely sure, will look into this and have follow up discussion on this.

Reminder to the board that voting starts tomorrow (Jan 20) for Next Great Save, for Station House to win \$50k towards remediation. Can vote once per day per email address. It was noted that various people are planning to promote voting throughout town with posters with QR codes.

Motion to adjourn – *Moved, seconded - APPROVED*

Adjourned 8:55pm